## **COMFORTDELGRO CORPORATION LIMITED**

(Incorporated in the Republic of Singapore) (Co. Reg. No.: 200300002K)

## 25 March 2020

## **Dear Shareholder**

As part of our efforts to protect our environment, we have gone paperless for our Annual Report for the Financial Year ended 31 December 2019 ("FY 2019"). The Company's Annual Report in digital format can be assessed by scanning the QR Code on the back cover of this booklet. Shareholders may also view the Annual Report on the Company's website at <a href="http://www.comfortdelgro.com">www.comfortdelgro.com</a>.

We are providing Shareholders with the option of receiving a printed copy of the Annual Report. Shareholders may request for a printed copy at no additional cost by completing and returning this Request Form.

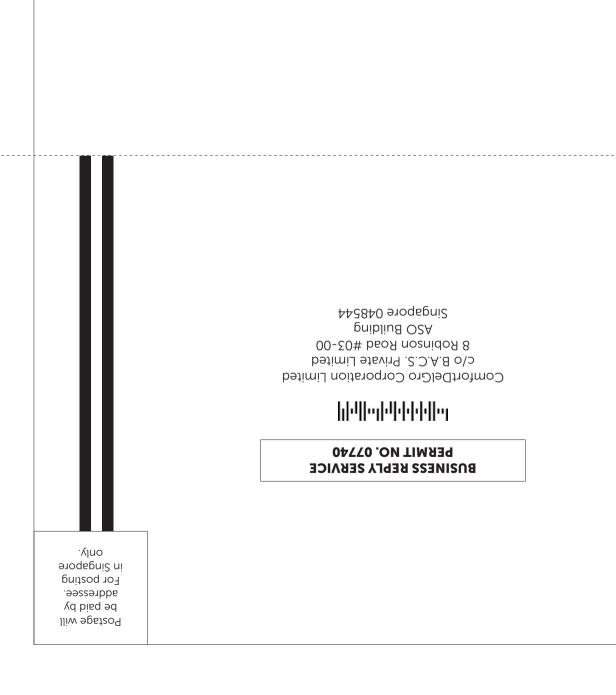
There are three options for your selection. Please indicate your preference by ticking the appropriate box on the Request Form below and returning it to us no later than 8 April 2020. If we do not receive your Request Form by 8 April 2020, you will be taken to have selected option (3) listed below. Please note that Shareholders are not required to send in the Request Form if they have selected option (2) previously.

By completing, signing and returning the Request Form to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representatives(s)), for the purpose of processing and effecting your request.

Yours faithfully for and on behalf of ComfortDelGro Corporation Limited

Chan Wan Tak, Wendy Yeo Tee Yeok, Edwin Joint Company Secretaries

REQUEST FORM			
To: ComfortDelGro Corporation Limited			
	Please send me/us the Printed Copy of the Annual Report for FY2019.		
	or		
	Please send me/us the Printed Copy of the Annual Report for FY2019 and for future financial years for as long as I am/we are a Shareholder/s of the Company.		
	or		
	Please do not send me the Printed Copy of the Annual Report for future financial years for as long as I am/we are a Shareholder/s of the Company.		
Note: Tick one box only. Incomplete or incorrectly completed forms will not be processed.			
Name(s) of Shareholder(s):		NRIC/Passport No(s).:	Signature(s):
* CDP Securities Account No.:			
Address:			
<ul> <li>Date:</li> <li>This is only applicable if any of your Shares in ComfortDelGro Corporation Limited are registered in the Depository Register maintained by The Central Depository (Pte) Limited (CDP).</li> </ul>			



Glue all sides firmly. Stapling and spot sealing are disallowed.